

## **MEETING NOTICE**

Notice is hereby given that on the 9<sup>th</sup> day of September 2019 the Citizens' Oversight Committee for the 2017 Capital Improvement Program (CIP) will hold a meeting beginning at 6:00 P.M. at the Fort Worth ISD Board Complex Conference room, located at 2903 Shotts Street, Fort Worth, Texas. The subjects to be discussed are listed on the agenda that is made a part of this notice. Items do not have to be taken in the order shown on this meeting notice.

## **AGENDA**

### **Citizens' Oversight Committee**

*FWISD Board Conference Room*

2903 Shotts Street

Fort Worth, TX 76107

September 9, 2019

1. **6:00 P.M. – CALL TO ORDER** – Fort Worth Independent School District, Board Complex Conference Room
2. **COMMITTEE APPROVALS AND ACKNOWLEDGEMENTS**
  - Approval of Meeting Minutes
3. **2017 CAPITAL IMPROVEMENT PROGRAM**
  - 2017 Bond Timeline
  - Scheduling / Phasing
  - Financial Overview
  - Procurement Schedule
  - Board Approved Projects Review
  - HUB Update
  - Student Engagement
  - Construction Update
4. **GENERAL DISCUSSION/ANNOUNCEMENTS**
5. **FUTURE MEETING CONFIRMATION:** November 11, 2019
6. **ADJOURNMENT**

## 2017 Citizens' Oversight Committee Meeting Minutes

<b>Date:</b>	September 9, 2019	<b>Location:</b>	FWISD Board Complex Conference Room
<b>Prepared by:</b>	Ana Perez	<b>Project Name:</b>	2017 FWISD Capital Improvement Program
<b>Purpose:</b>	2017 Capital Improvement Program Citizens' Oversight Committee – Quarterly Update	<b>Meeting Start:</b>	6:00 P.M.
		<b>Meeting End:</b>	7:02 P.M.
<b>Attendees:</b>	<p><b>COC MEMBERS</b></p> <p>Tim Carter Gentry, Emily Hyry, Molly Johnson, Paul Miles, Jr. Roderick Moss, Christene Poole, Steven Saucedo, Lisa Silverberg, Kal Suarez, Mary Alice Willis, Libby</p> <p><b>ABSENT</b></p> <p><b>Benda, Robert (Bob) -- Chair</b> Cardenas, Josue Hyry, Molly Spangler, Anthony West Strawser, Laura</p>	<p><b>FWISD</b></p> <p>Aery, Danielle Alvarez, Claudia Burris, Vicki George, Debra Myers, Joe Perez, Ana Persley, Kara Scribner, Kent P.</p> <p><b>PROCEDEO</b></p> <p>Aanenson, Gary Brock, Barry Demings, Brandon Gomez, Marisol Thompson, Robbie</p> <p><b>Guests</b></p> <p>Sonda Tuglen</p>	

The following items were discussed:

**1. CALL TO ORDER**

On behalf of Mr. Benda, Vicki Burris, Chief of Capital Improvement Program called the meeting to order at 6:00 p.m.

**2. DISCUSSION OF COMMITTEE APPROVALS AND ACKNOWLEDGEMENTS**

**3. 2017 CAPITAL IMPROVEMENT PROGRAM UPDATES**

PROCEDEO, presented an overall update thus far of the 2017 CIP. See attached presentation for detailed information. Below are highlights of the presentation.

**2017 Bond Timeline**

- November 2018 through September – 25 projects have been approved by the Board of Education
- September through today – 6 projects are nearing completion
- September 2019 – 5 construction begins on large projects
- September through end of 2019 – Anticipate to begin construction on 5 more large projects

**Schedule / Phasing Plan and Construction Updates**

- Waverly Park achieved temporary certificate of occupancy with an exception, the dish table will be delivered Monday, September 16, 2019, health inspection will be completed September 24<sup>th</sup>, and building inspection the following day
- South Hills Athletics will begin in March after the completion of soccer season to complete the improvements to the fields
- Overton Park Elementary
  - About 14% of time has been completed
  - Underground utilities has been completed and foundation work is in progress
- Diamond Hill-Jarvis contractors have mobilized on-site
  - Three portable buildings have been installed which created six classrooms
  - Abatement activities have been initiated
- Dunbar HS is working through pre-construction phase
- North Side HS
  - Construction started over the summer, eleven (11) phases for the renovation process, five (5) classrooms in every phase; two months per classroom to complete
  - Relocated library into a portable building which will remain there for a two year period.
  - The existing square footage of the library and build five classrooms for swing space
- Eastern Hills HS has a Guarantee Max Price (GMP)
  - Contractor presenting GMP on Wednesday, September 11, 2019
  - Based on Bid Opening it is anticipated to be on budget
- Southwest HS, engineering robotics, renovated three classrooms
- Arlington Heights, South Hills, and Polytechnic HS have all been moved up six months from last projected start dates, currently on pre-construction phase

- Western Hills HS – GMP Phase
  - 100% construction documents
  - Take public bid opening last week of September
- Trimble Technical HS
  - Contractor has been selected and will go to the board for approval tomorrow (9/10/19)
  - Anticipated to begin working on project in June
- Paschal HS
  - Last interviews for the selection of a contractor will be 9/10/19
  - Recommendation will be going to the first October Board meeting
  - Anticipated to begin working on project in June

### Financial Update

*Financial numbers are represented as of August 23, 2019*

- Design and Construction in which is the budget that Procedeo manages is \$698,671,364
- Committed amount on the construction side is \$106,000.00
- Uncommitted amount is \$592,000,000
- Administrative side just “north” of \$50,000,00.00 in the budget, just “north” of \$23,000,000 has been committed which will leave us \$27,000,000
- Overall grand total with the budget of \$749,735,000.00, with committed \$130,000,000
- Which leaves with uncommitted with \$619,000,000 uncommitted

As the COC continues to meet the total uncommitted will continue to decrease.

\*Budget is all money allocated for the specific project.

\*Committed is the amount of dollars to a particular vendor, therefore a purchase order/contract is in place.

\*Uncommitted dollar amounts to be allocated at a later date, available funds for project.

### Procurement Schedule

There are 29 total projects.

The following projects have been opened, evaluated and pending Board approval:

- Two projects have opened, evaluated and pending Board approval
- CMAR - Trimble Technical HS Reno
  - Contractor has been selected as on the agenda for tomorrow night
- CMAR - Paschal HS Reno
  - Will have the last interviews tomorrow and request approval on the first October Board meeting

No projects currently advertised

The following projects are scheduled to advertise:

- CSP – South Hills Athletics
- CSP – Tanglewood Renovation
  - Project will begin once the District can alleviate the number of students on campus, plan to begin Summer of 2020



### **Board Approved Projects Review**

- Northside Athletics batting cages, new turf on baseball fields
- Northside Mariachi, gas line relocated 5,000 sq. ft.
- Northside renovation, existing library turning into five classrooms
- Diamond Hill Jarvis, new portable building to develop six classrooms spaces
- Overton Park Elementary, just over a month old.
- South Hills Add/Reno
- Dunbar Athletics, exterior brick work
- Dunbar renovation

### **Historically Underutilized Business (HUB) Program Report**

The goal for the District is 25% which PROCEDEO has exceeded that goal up to date. PROCEDEO is committed to reaching out to minority vendors. Being in the Design Phase, PROCEDEO has reached 45.89% commitment in HUB contracts to date. This includes HUB Primes, Sub-Contractors, Third Party vendors, and Owner Representatives.

- As of July 31, 2019 the HUB Commitment to date 45.89%, equivalent to \$47,185,485.51

### **HUB Outreach**

**FWISD Vendor Fair** – 475 attendees

#### **HUB Communication**

- Monthly workshop - “It’s Just Business with FWISD”
  - Audience grew from May to August by 30 attendees

### **Student Engagement Program**

FWISD high school students are introduced to careers in architecture, engineering and construction from industry partners.

- 9 schools represented
- 260+ students participated

**4. GENERAL DISCUSSION / ANNOUNCEMENTS**

Drone Program Information for the Dunbar Aviation Program

**5. FUTURE MEETING CONFIRMATION**

The next meeting will be held on November 11, 2019

*\*Meetings are audio recorded for District records*

**6. ADJOURNMENT**

The meeting adjourned at 7:02 p.m.

**Approval**

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**Robert Benda, Chairman**

**Date**

Cc: All attendees  
PROCEDEO Document Control

Fort Worth Independent School District  
Capital Improvement Program  
Meeting Location:  
Board Conference Room



## Meeting Attendance Sign In

Date: September 9, 2019

Meeting : Citizens' Oversight Committee - 2017 CIP

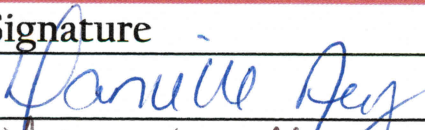
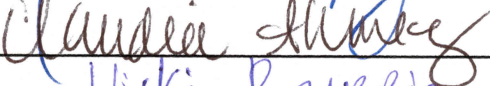

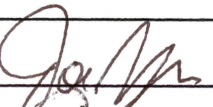

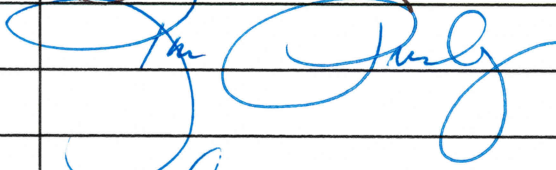

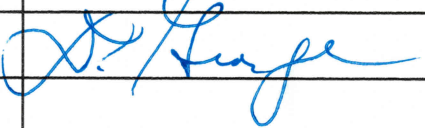
Name	Signature
Benda, Robert	
Cardenas, Josue	
Carter, Tim	<i>Tim Carter</i>
Gentry, Emily	<i>Emily Gentry</i>
Harvey, Stephanie	<i>Stephanie Harvey</i>
Hyry, Molly	
Johnson, Paul	<i>Paul Johnson</i>
Miles, Jr., Roderick F.	
Moss, Christene	<i>Christene Moss</i>
Poole, Steven	<i>Steven Poole</i>
Saucedo, Lisa	<i>Lisa Saucedo</i>
Silverberg, Kal	<i>Kal Silverberg</i>
Spangler, Anthony	
Suarez, Mary Alice	<i>M A Suarez</i>
West Strawser, Laura	
Willis, Libby	<i>Libby Willis</i>

# Meeting Attendance Sign In

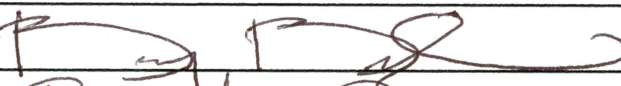
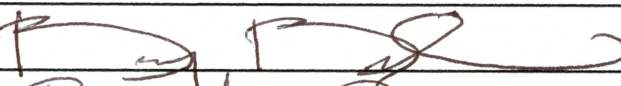
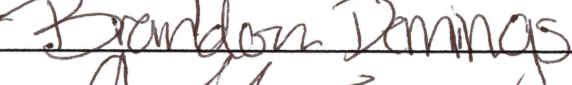
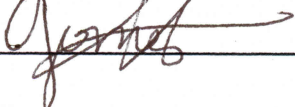
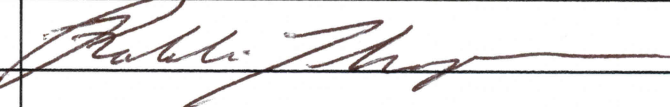
Meeting : Citizens' Oversight Committee - 2017 CIP

September 9, 2019

## FWISD Representatives

Name	Signature
Aery, Danielle	
Alvarez, Claudia	
Burris, Vicki	 VP
Griffith, Gary	
Myers, Joe	
Perez, Ana	
Persley, Kara	
Schiro, Elsie	
Scribner, Kent P.	 KS
George, Debra	

## Procedo

Aanenson, Gary	 GA
Brock, Barry	
Demmings, Brandon	
Gomez, Marisol	
Grenier, Tara	
Johnson, Brian	
Mwisongo, Jollyn	
Thompson, Robbie	

## Meeting Attendance Sign In

Meeting : Citizens' Oversight Committee - 2017 CIP

September 9, 2019

Board Member	Signature
Jackson, Tobi	
Luebanos, Anael	
Moss, Christene	
Needham, Judy	
Paz, Ashley	
Ramos, Jacinto	
Robbins, Norman	
Sims, T.A.	
Sutherland, Ann	

Guest Name	Signature
Sonda Tugler	Sonda Tugler

# Citizens' Oversight Committee Meeting

**2017 FWISD Capital Improvement Program**

**Presented By: PROCEDEO**

**September 9, 2019**



**Fort Worth**  
INDEPENDENT SCHOOL DISTRICT

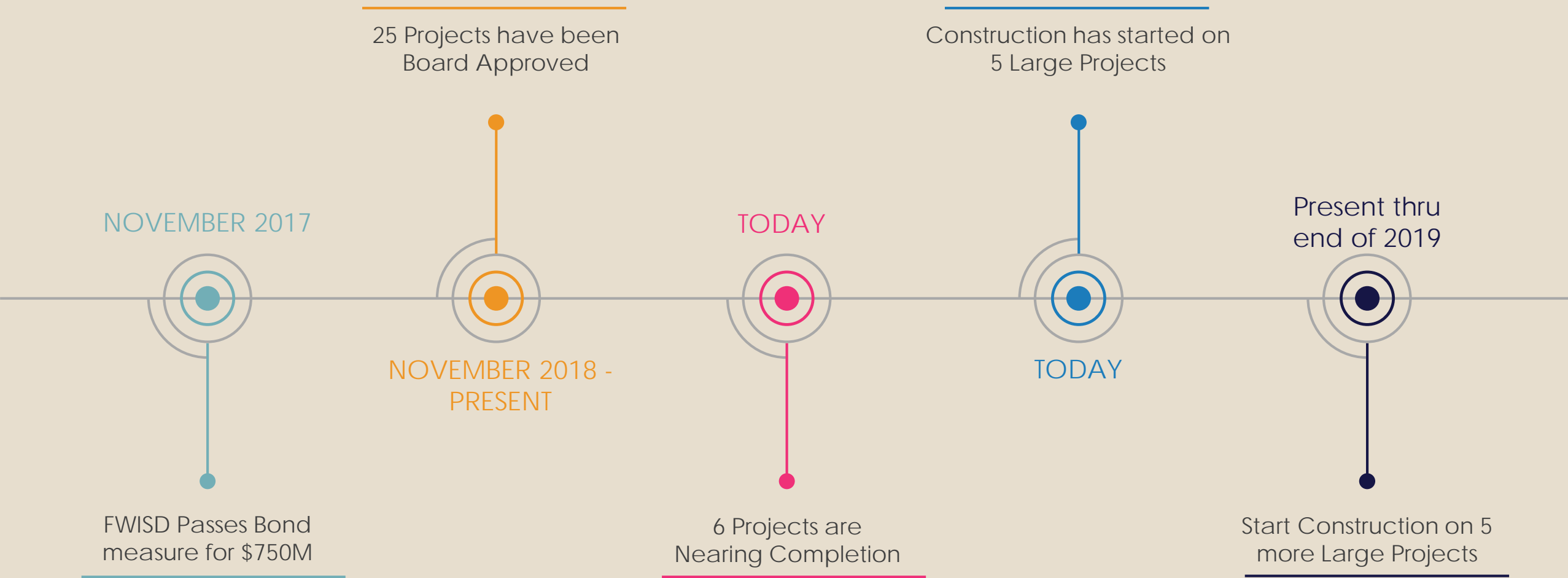


# AGENDA

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- **2017 Bond Timeline**
- **Scheduling/Phasing**
- **Financial Update**
- **Procurement Schedule**
- **Board Approved Projects Review**
- **Southwest High School Steel Signing**
- **Overton Park Elementary Groundbreaking**
- **HUB Update**
- **Student Engagement**
- **Construction Update**

# 2017 BOND TIMELINE





INDEPENDENT SCHOOL DISTRICT

- DESIGN
- PRECONSTRUCTION
- PROCUREMENT
- CONSTRUCTION
- OWNER MOVE-IN

# FINANCIAL UPDATE

## DESIGN & CONSTRUCTION

JOB DESCRIPTION	BUDGET	COMMITTED	UNCOMMITTED
CARTER-RIVERSIDE	54,507,967.00	5,367,418.45	49,140,548.55
ARLINGTON HEIGHTS	54,816,915.00	8,095,590.91	46,721,324.09
SOUTH HILLS HIGH SCHOOL	54,749,543.00	4,941,684.47	49,807,858.53
DIAMOND HILL-JARVIS	30,861,075.00	9,161,238.74	21,699,836.26
DUNBAR, PAUL LAURENCE	35,235,737.00	6,840,222.24	28,395,514.76
EASTERN HILLS	52,541,225.00	4,825,420.33	47,715,804.67
NORTH SIDE	36,732,107.00	7,368,708.71	29,363,398.29
POLYTECHNIC	53,019,241.00	5,688,565.04	47,330,675.96
PASCHAL, R.L.	44,909,704.00	6,816,840.54	38,092,863.46
TRIMBLE TECHNICAL	44,571,761.00	3,750,267.99	40,821,493.01
SOUTHWEST	44,887,377.00	7,540,901.81	37,346,475.19
WESTERN HILLS	34,450,339.00	4,165,389.77	30,284,949.23
WYATT, O.D.	47,604,751.00	5,575,048.90	42,029,702.10
BENBROOK MIDDLE	30,414,072.00	11,129,788.01	19,284,283.99
YOUNG MEN'S LEADERSHIP ACADEMY	39,440,898.00	4,009,491.18	35,431,406.82
TANGLEWOOD	6,227,267.00	595,839.19	5,631,427.81
WAVERLY PARK	2,340,510.00	2,298,330.06	42,179.94
OVERTON PARK ES	31,560,875.00	8,524,626.29	23,036,248.71
<b>TOTAL COMMITTED JOB RELATED</b>	<b>\$ 698,871,364.00</b>	<b>\$ 106,695,372.63</b>	<b>\$ 592,175,991.37</b>

## ADMINISTRATION

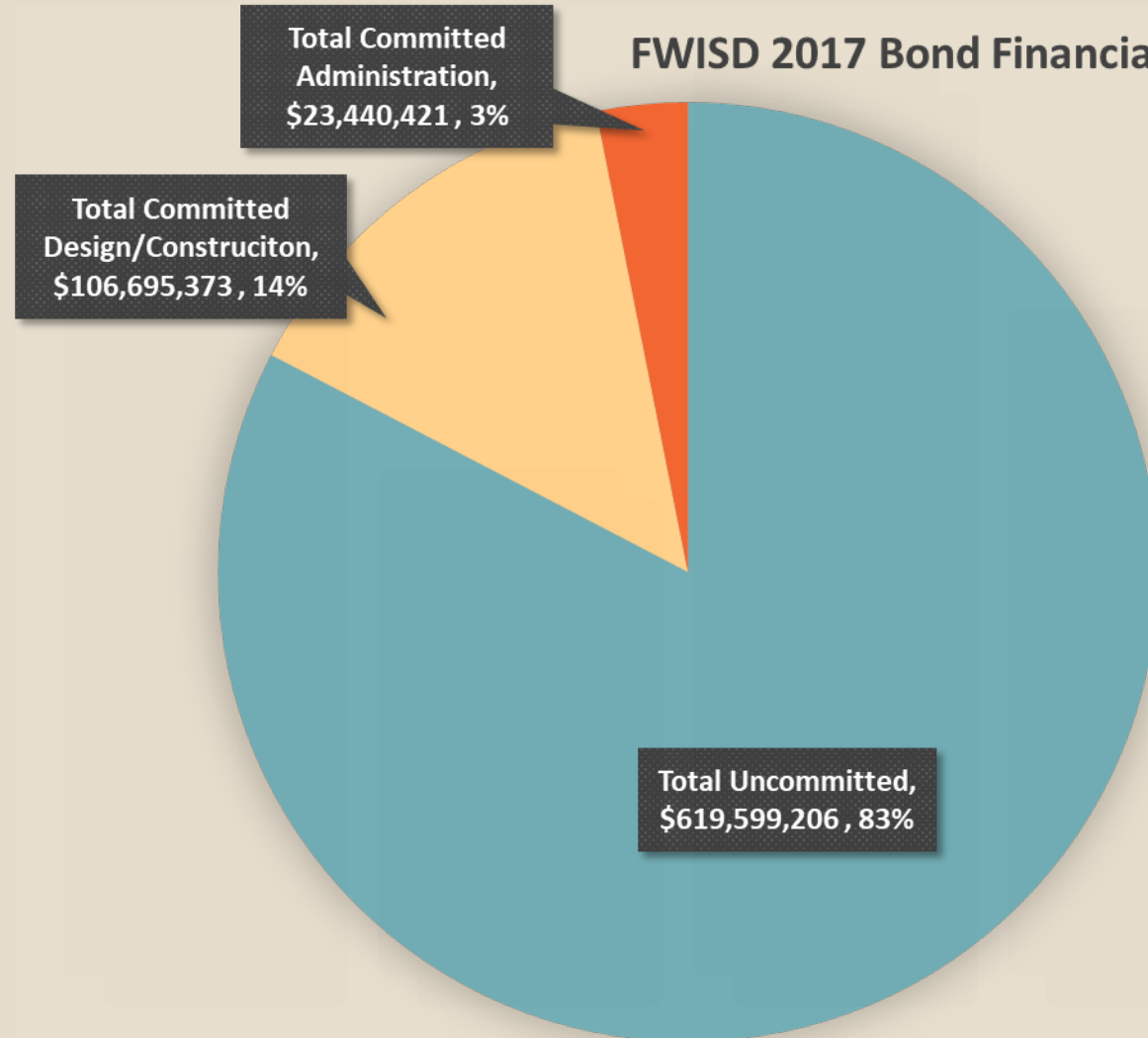
DESCRIPTION	BUDGET	COMMITTED	UNCOMMITTED
ESCALATION	2,058,431.00	0.00	2,058,431.00
REIMBURSEMENT RESOLUTION	7,795,220.00	7,795,220.00	0.00
LAND	16,000,000.00	7,171,085.16	8,828,914.84
BIOMEDICAL SCIENCES	4,000,000.00	3,264,090.74	735,909.26
WORLD LANGUAGES INSTITUTE	1,000,000.00	742,461.83	257,538.17
ADMIN/OPERATIONAL COSTS	19,482,275.00	2,773,151.69	16,709,123.31
OWNERS REPRESENTATIVE MOBILIZATION	318,530.00	318,530.00	0.00
OWNERS REPRESENTATIVE ADD SERVICE	109,400.00	109,400.00	0.00
OTHER/DEBT COSTS	99,780.00	1,266,481.99	-1,166,701.99
<b>FWISD PROJECT TOTAL</b>	<b>\$ 50,863,636.00</b>	<b>\$ 23,440,421.41</b>	<b>\$ 27,423,214.59</b>

All numbers are as of 08/23/19

JOB DESCRIPTION	BUDGET	COMMITTED	UNCOMMITTED
<b>GRAND TOTAL CIP 2017</b>	<b>\$ 749,735,000.00</b>	<b>\$ 130,135,794.04</b>	<b>\$ 619,599,205.96</b>

# FINANCIAL UPDATE

**FWISD 2017 Bond Financial Overview**



# PROCUREMENT SCHEDULE

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## Opened, Evaluated & Pending Board Approval (2 Projects):

- CMAR – Trimble Tech HS Reno (Bid #20-002)
- CMAR – Paschal HS Reno (Bid #20-003)

### Advertised

None Currently

### Future (2 Projects):

- CSP – South Hills HS Athletics (Soccer Field) (Bid #20-001)
- CSP – Tanglewood Elementary Reno (Bid #20-004)



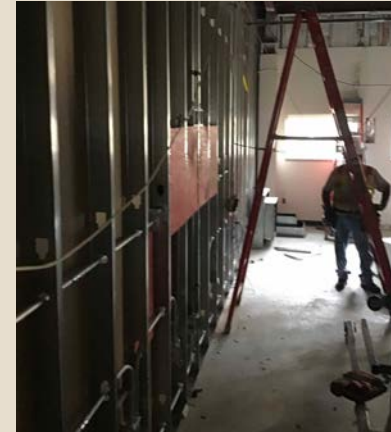
# BOARD APPROVED - 25 PROJECTS



CSP – North Side HS Athletics  
(Bid #19-036)



CSP – North Side HS Mariachi  
Band Addition/Renovation  
(Bid #19-030)



CMAR – North Side HS  
Renovation (Bid #19-098)



# BOARD APPROVED - 25 PROJECTS



CMAR – Diamond Hill-Jarvis HS  
Add & Reno (Bid #19-044)



CMAR – Overton Park ES  
(Bid #19-071)



CMAR – South Hills HS Add &  
Reno (Bid #19-104)



# BOARD APPROVED - 25 PROJECTS



CSP – Dunbar HS Athletics  
Add & Reno (Bid #19-042)



CMAR – Dunbar HS Renovation  
(Bid #19-095)



CSP – Waverly Park ES  
Renovation (Bid #19-034)



# BOARD APPROVED - 25 PROJECTS



O.D. Wyatt Athletics HS  
Add & Reno (Bid #19-041)



O.D. Wyatt HS Renovation  
(Bid #19-093)



CMAR – Amon Carter-Riverside HS  
Add & Reno (Bid #19-035)



# BOARD APPROVED - 25 PROJECTS



CSP – Benbrook MS|HS  
Baseball/Softball (Bid #19-032)

CSP – Benbrook MS|HS  
Athletics (Bid #19-033)

CMAR – Benbrook MS|HS  
Add & Reno (Bid #19-099)



# BOARD APPROVED - 25 PROJECTS



CSP – Arlington Heights HS  
Athletics Add & Reno (Bid #19-031)



CMAR – Arlington Heights HS  
Add & Reno (Bid #19-101)



CSP – Southwest HS Athletics  
(Bid #19-040)



# BOARD APPROVED - 25 PROJECTS



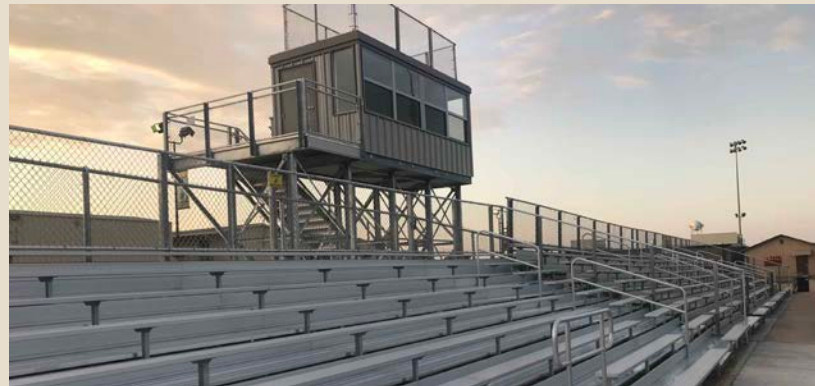
CMAR – Southwest HS  
Renovation (Bid #19-105)



CSP – Western Hills HS  
Athletics (Bid #19-038)



CMAR – Western Hills HS  
Add & Reno (Bid #19-100)





# BOARD APPROVED - 25 PROJECTS



CMAR – Eastern Hills HS  
Add & Reno (Bid #19-102)



CSP – Polytechnic HS Athletics  
(Bid #19-037)



CMAR – Polytechnic HS Add &  
Reno  
(Bid #19-092)



# BOARD APPROVED - 25 PROJECTS



EXTERIOR VIEW ALONG WILLIE STREET - LOOKING WEST



EXTERIOR VIEW ALONG WILLIE STREET - LOOKING EAST



INTERIOR VIEW TO 2ND FLOOR MAIN STAIR AT  
HIGH SCHOOL BUILDING - LOOKING NORTHWEST



INTERIOR VIEW TO 2ND FLOOR MAIN STAIR AT  
HIGH SCHOOL BUILDING - LOOKING SOUTHWEST



INTERIOR VIEW TO 1ST FLOOR MAIN STAIR AT  
HIGH SCHOOL BUILDING - LOOKING WEST

CMAR – Young Men's  
Leadership Academy  
(Bid #19-091)



# SOUTHWEST HS STEEL SIGNING





# OVERTON PARK ES GROUNDBREAKING



**Fort Worth**  
INDEPENDENT SCHOOL DISTRICT



# HUB PROGRAM REPORT - OUTREACH

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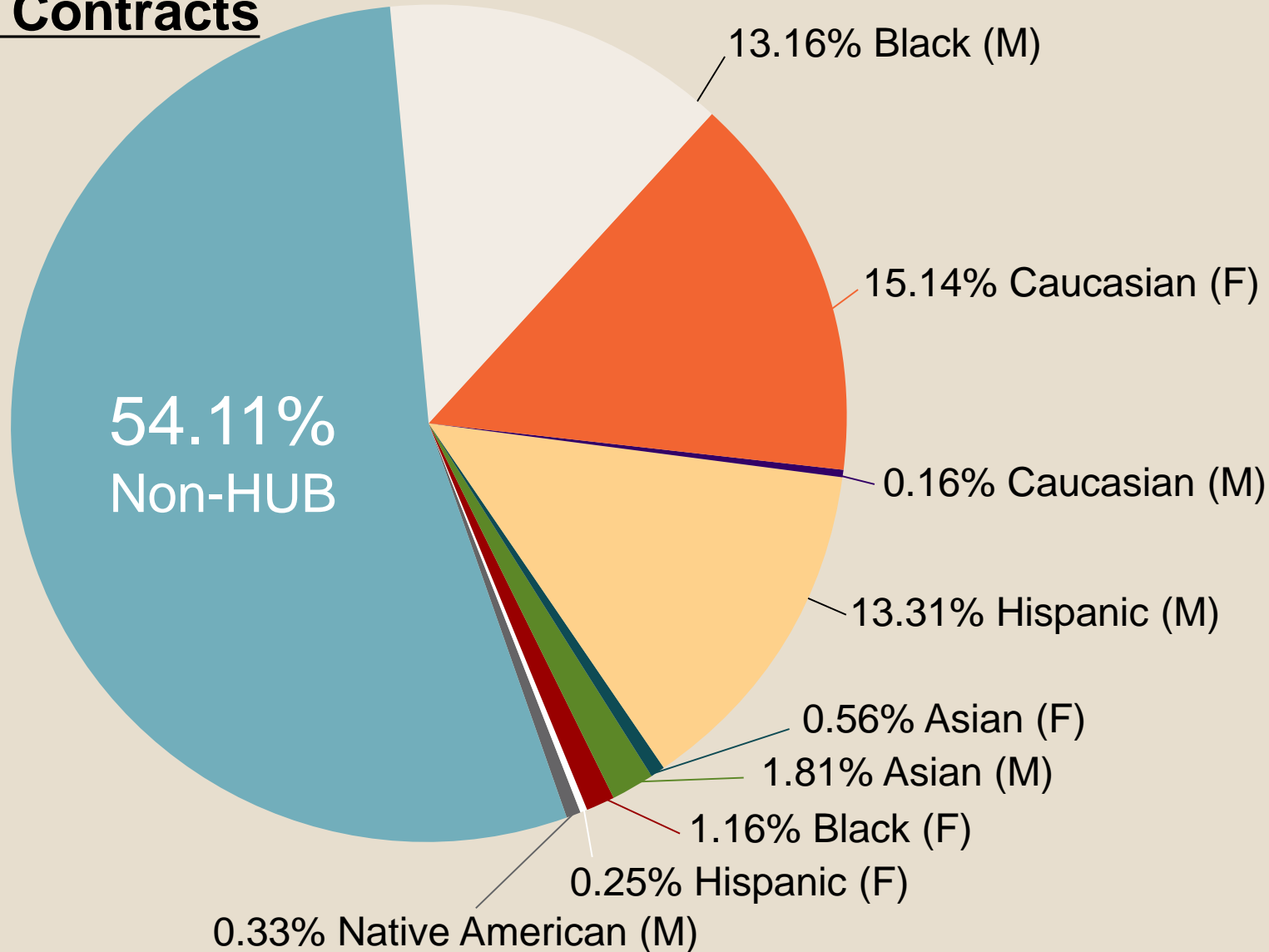
## **HUB Outreach Organizations**

- Asian American Contractors Association of Texas
  - Regional Black Contractors Association
  - Regional Hispanic Contractors Association
  - Fort Worth Hispanic Chamber of Commerce
- Fort Worth Metropolitan Black Chamber of Commerce
  - Arlington Black Chamber of Commerce
  - US Pan Asian American Chamber of Commerce
- National Association Minority Contractors - DFW Chapter
  - Women's Business Council - Southwest
  - DFW Minority Supplier Development Council
  - Minority Business Development Agency
- National Association of Women in Construction – FW Chapter



# HUB PROGRAM REPORT

## HUB Contracts



**COMMITTED**

**45.89%**

HUB contracts to date

**\$47,185,485.51**

All numbers are as of  
07/31/19

# PARTNER EVENTS





# PARTNERSHIP COLLABORATIONS

## Luna Awards



## Regional Hispanic Contractors Association Annual Golf Classic





# MONTHLY WORKSHOPS



**Fort Worth**  
INDEPENDENT SCHOOL DISTRICT

May

20

Attendees



June

35

Attendees



August

50

Attendees





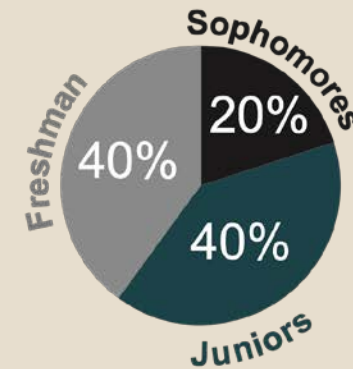
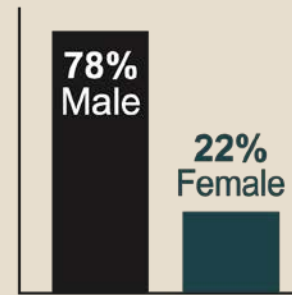
# STUDENT ENGAGEMENT PROGRAM

## BLUEPRINT

A student engagement program to introduce FWISD high school students to careers in architecture, engineering and construction from industry partners.

# 260+

students participated in Spring 2019.



9 schools represented

Industry participation included \_\_\_\_\_

# 3



engineering firms

# 3



architecture firms

# 3



construction companies



# CONSTRUCTION UPDATE

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Updated Construction Photos to be  
Added on 9/9/19 prior to the COC  
Meeting